

INSTITUTE OF POSTGRADUATE STUDIES
UNIVERSITY OF MALAYA

GUIDELINES TO REACTIVATE LAPSED CANDIDATURE

1. An appeal should be made using the Appeal Form which is in Bahasa Malaysia (English translation is only meant as a guide). Scroll down for the form.
2. Candidate has to get a recommendation from supervisor (for those doing research) or the Deputy Dean (for those doing coursework) before submitting the form to the Dean of FCSIT and subsequently to the Dean of Institute of Postgraduate Studies for approval
3. Reactivation of candidature is only possible if
 - a) the lapse period is not more than 2 semesters, and
 - b) the remaining period of candidature required does not exceed the maximum period allowed for the course.
4. Reactivation fee is RM300.00

Institute of Postgraduate Studies

Appeal Form to Reactivate Lapsed Candidature
(Please refer to the Guidelines)

To: Dean
Institute of Postgraduate Studies
University of Malaya

SECTION A – To be completed by candidate

Name: _____ Matric No.: _____
Program: _____ Faculty/Academy/
Centre/Institute: _____
Start of Candidature: Semester: _____ Session _____ Max Period
of Candidature: Semester _____ Session: _____
Current Status (Progress in thesis/dissertation writing): _____
Excuse for Appeal: (PI enclose proof e.g. medical chit etc.): _____
Signature of Candidate: _____ Date: _____

SECTION B – To be completed by supervisor (for candidate doing dissertation) or Deputy Dean (Postgraduate) (for candidate doing coursework only)

Lapsed candidature since: Semester _____ Session: _____
RECOMMENDATION: *Support /Do Not Support** to reactivate candidature from Semester _____,
_____ Sessions
Other comments (if any) : _____
Signature : _____ Date : _____
Name: _____ Official Stamp: _____

SECTION C – To be completed by Dean

I, **RECOMMEND/DO NOT RECOMMEND*** the candidature to be reactivate from Semester _____,
_____ Session
Signature : _____ Date : _____
Name: _____ Official Stamp: _____

* delete where not applicable.